

Self-Service Seniority Moves for TE&Y Simple Bumps



Apr 24, 2014



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Employees can make their own Seniority moves within CMTS

- At this time only simple bumps are accommodated
- Employee must be in LB Status
- Must make a permanent move to a position protected by the same bump board.
 - Cannot change crafts or change to a location protected by a different bump board
 - System will only permit legal moves
 - Temps, craft changes, or zone changes require CMS


To access self-service moves- Select Seniority Move/Elig from the TEY CMTS menu

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Crew Mgmt & Timekeeping System (CMTS) Field Menu

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This is the Seniority Move Eligibility Screen

Crew Mgmt & Timekeeping System (CMTS) Seniority Move/Eligibility

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PLEASE SELECT A MOVE REASON

DIAZ, S #000001182 [i](#)

Status LB NORMAL

Move Reason Move Type Eff Date/Time 12/09/11 11:35 CST

Asgn Type Craft Circ7 Board Crew ID Position Group ID

Assignments

	Circ7	Board	Crew	Pos	Group ID	Effective
Normal Asgn	NX284	BE03	0004	ENG		12/09/11 10:54
Temporary Asgn						

Bump Emp Name Bump Emp Nbr

Comments

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Employees must select “Exercised Seniority” and “Perm” and a Circ 7. At that point they can enter a specific board or they may select an Assignment type (Road/Local/Yard/Xboard). Then click Select

Logg

PLEASE SELECT A MOVE REASON

DIAZ, S #00001182 

Status LB NORMAL

Move Reason **EXERCISED SENIORITY** Move Type PERM Eff Date/Time 12/09/11 11:35 CST

Asgn Type Craft Circ7 nx284 Board re03 Crew ID Position Group ID

Assignments						
	Circ7	Board	Crew	Pos	Group ID	Effective
Normal Asgn	NX284	BE03	0004	ENG		12/09/11 10:54
Temporary Asgn						

Bump Emp Name Bump Emp Nbr

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At that point- system will display a list of positions that the employee can move to (In this example, all extraboard positions that this employee can hold)

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Seniority Move/Eligibility

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SELECT JOB THEN SENIORITY-MOVE OR DETAIL

DIAZ, S #000001182

Status LB NORMAL

Move Reason Move Type Eff Date/Time

Asgn Type Craft Circ7 Board Crew ID Position Group ID

Assignments	Circ7	Board	Crew	Pos	Group ID	Effective
Normal Asgn	NX284	BE03	0004	ENG		12/09/11 10:54
Temporary Asgn						

Bump Emp Name Bump Emp Nbr

Comments

Results

CIRC7	BOARD	CREW	POS	GRP	LOCATION	ON DUTY	CREW-ST	ADVERT ID
NX284	XE03	0008	ENG		NX284		AVAIL	
								PERM: OK CHRISTNER, LC
NX284	XE03	0010	ENG		NX284		AVAIL	
								PERM: OK OCHOA, SS
NX284	XE03	0013	ENG		NX284		AVAIL	
								PERM: OK HALLEY, GK
NX284	XE03	0014	ENG		NX284		AVAIL	
								PERM: OK QUANEY, DJ
NX284	XE03	0016	ENG		NX284		AVAIL	
								PERM: OK KUMMER JR, IW

Printer Lata



Click on the desired position, it will highlight in blue, and then click on Seniority Move

SELECT JOB THEN SENIORITY-MOVE OR DETAIL

DIAZ, S #000001182

Status LB NORMAL

Move Reason **EXERCISED SENIORITY** Move Type **PERM** Eff Date/Time 12/09/11 13:34 CST

Asgn Type **EXTRABOARD** Craft **E** Circ7 **NX284** Board Crew ID Position Group ID

Assignments						
	Circ7	Board	Crew	Pos	Group ID	Effective
Normal Asgn	NX284	BE03	0004	ENG		12/09/11 12:52
Temporary Asgn						

Bump Emp Name Bump Emp Nbr

Comments

Select

Results

CIRC7	BOARD	CREW	POS	GRP	LOCATION	ON DUTY	CREW-ST	ADVERT ID
NX284	XE03	0008	ENG		NX284		AVAIL	
PERM: OK CHRISTNER, LC								
NX284	XE03	0013	ENG		NX284		AVAIL	
PERM: OK HALLEY, GK								
NX284	XE03	0014	ENG		NX284		AVAIL	
PERM: OK QUANEY, DJ								
NX284	XE03	0016	ENG		NX284		AVAIL	
PERM: OK KUMMER JR, TW								
NX284	XE03	0017	ENG		NX284		AVAIL	
PERM: OK GOLDEN, MM								

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Seniority Move | Detail | Page Up | Page Down | Exit Screen



At that point the move is complete- the bumped employee is now on the bump board awaiting notification

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SENIORITY MOVE COMPLETE

DIAZ, S #000001182 [i](#)

Status OK NORMAL

Move Reason Move Type Eff Date/Time 12/09/11 12:42 CST

Asgn Type Craft Circ7 Board Crew ID Position Group ID

Assignments						
	Circ7	Board	Crew	Pos	Group ID	Effective
Normal Asgn	NX284	XE03	0010	ENG		12/09/11 12:42
Temporary Asgn						

Bump Emp Name Bump Emp Nbr

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On the following pages- A list of the Edits that may be received are displayed



Employees must be in LB status to make a self service move. In this example the employee attempting the move holds an assignment

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Seniority Move/Eligibility

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FOR SELF-SERVICE, PERMANENT SENIORITY MOVES, YOU MUST BE IN FB OR LB STATUS

DIAZ, S #000001182 Status OK NORMAL

Move Reason Move Type Eff Date/Time

Asgn Type Craft Circ7 Board Crew ID Position Group ID

Assignments						
	Circ7	Board	Crew	Pos	Group ID	Effective
Normal Asgn	NX284	XE03	0010	ENG		12/09/11 12:42
Temporary Asgn						

Bump Emp Name Bump Emp Nbr

Comments

Results

CIRC7	BOARD	CREW	POS	GRP	LOCATION	ON DUTY	CREW-ST	ADVERT ID
NX284	RE01	0001	ENG		NX284		AVAIL	
PERM: OK RICKETT, JT								



This example shows an employee trying to move to an assignment at another location, protected by a different bump board

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 Seniority Move/Eligibility

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CURRENT MOVE NOT PROTECTED BY SAME BUMP BOARD.

DIAZ, S #000001182 [i](#)

Status LB NORMAL

Move Reason Move Type Eff Date/Time

Asgn Type Craft Circ7 Board Crew ID Position Group ID

Assignments						
	Circ7	Board	Crew	Pos	Group ID	Effective
Normal Asgn	NX284	BE03	0004	ENG		12/09/11 12:52
Temporary Asgn						

Bump Emp Name Bump Emp Nbr
 Comments

Results

CIRC7	BOARD	CREW	POS	GRP	LOCATION	ON DUTY	CREW-ST	ADVERT ID
KX148	RE18	MS20	ENG		KX148		AVAIL	
PERM: OR ARNOLD, DS								

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Employee cannot hold this board

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NO POSITIONS AVAILABLE FOR THIS EMPLOYEE

DIAZ, S #000001182 ⓘ

Status LB NORMAL

Move Reason Move Type Eff Date/Time

Asgn Type Craft Circ7 Board Crew ID Position Group ID

Assignments						
	Circ7	Board	Crew	Pos	Group ID	Effective
Normal Asgn	NX284	BE03	0004	ENG		12/09/11 12:52
Temporary Asgn						

Bump Emp Name Bump Emp Nbr

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Employee does not possess seniority for this assignment

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NO SENIORITY FOR CIRC7/BOARD/CRAFT

DIAZ, S #000001182 ⓘ

Status LB NORMAL

Move Reason Move Type Eff Date/Time

Asgn Type Craft Circ7 Board Crew ID Position Group ID

Assignments						
	Circ7	Board	Crew	Pos	Group ID	Effective
Normal Asgn	NX284	BE03	0004	ENG		12/09/11 12:52
Temporary Asgn						

Bump Emp Name Bump Emp Nbr

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Employee attempting to make a temp move

Log

NO POSITIONS AVAILABLE FOR THIS EMPLOYEE

DIAZ, S #000001182 

Status LB NORMAL

Move Reason Move Type Eff Date/Time

Asgn Type Craft Circ7 Board Crew ID Position Group ID

Assignments						
	Circ7	Board	Crew	Pos	Group ID	Effective
Normal Asgn	NX284	BE03	0004	ENG		12/09/11 12:52
Temporary Asgn						

Bump Emp Name Bump Emp Nbr

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Employee attempting to change crafts

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YOU ARE CHANGING CRAFTS: CONTACT CMS

DIAZ, S #000001182 [i](#)

Status LB NORMAL

Move Reason Move Type Eff Date/Time

Asgn Type Craft Circ7 Board Crew ID Position Group ID

Assignments

	Circ7	Board	Crew	Pos	Group ID	Effective
Normal Asgn	NX284	BE03	0004	ENG		12/09/11 12:52
Temporary Asgn						

Bump Emp Name Bump Emp Nbr

Comments

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